**Chiropractic Research Council: Grant Application Form**

The Chiropractic Research Council is committed to supporting research and researchers for the benefit of UK chiropractic patients. We are interested in funding innovative projects that will have significant impact, help to build and develop UK chiropractic research capacity and will ultimately benefit of benefit to UK chiropractic patients and the public.

In particular, we will consider initiatives that:

* + help develop UK chiropractic research capacity
	+ have significant impact in the clinical setting
	+ engage practice-based, clinical researchers
	+ improve patient care

Collaborative, multidisciplinary initiatives will also be considered.

Applications will be shortlisted and considered by the Chiropractic Research Council’s Scientific Committee (see assessment criteria below). Available funding: up to a maximum of £25,000 over 2 years.

Successful and unsuccessful applications will be notified by mid-August 2019.

**Closing date for applications: midnight, 7 July 2019.**

**Please email your completed application, plus attachments to:** **info@crc-uk.org**

## **Part A: Applicant Information**

|  |  |
| --- | --- |
| Name of applicant: (first name, middle initials, last name and degrees) |  |
| Name of department(s) and institution(s) |  |
| Job Title |  |
| Full address of work place |  |
| Contact email address |  |
| Contact telephone number |  |

## **Part B: Project**

|  |  |
| --- | --- |
| Primary Investigator(s) |  |
| Co-investigator(s) |  |
| Place project is taking place (if multiple locations, please list) |  |

|  |  |
| --- | --- |
| Working title of project: |  |
| What are the aims of the project |  |
| Project description (1 A4 page summary) |  |
| Planned start date and end date (please include a Gantt Chart) |  |

## **Part C: Ethical approval and GDPR**

|  |  |
| --- | --- |
| Does the project require ethical approval? | Yes/ No (please delete as appropriate) |
| If No, why has ethical approval not been sought? |  |
| If yes, please list the ethics committees where ethical approval will be/ has been sought. |  |
| Has ethical approval been obtained? |  |
| Has GDPR been considered for the project? |  |

## **Part D: Finances**

|  |  |
| --- | --- |
| Total cost of project (please include a detailed budget for the project) |  |
| Amount being applied for from the CRC |  |
| What expenses will be included in the amount applied for from the CRC? |  |
| If the amount being applied for from the CRC is less than the total cost of the project, what provisions have been made to provide for the shortfall? |  |
| Is the project match funded? If so, who is providing the additional funding. Has the grant application been successful? |  |

## **Part E: Signatories**

Primary Investigator(s):

Sign......................................... Print............................................. Date.......................

Co-Investigator(s):

Sign.......................................... Print.............................................. Date........................

Additional documents required to process the grant application:

1. Summary CV with 2 references (no more than 1 A4 page) of primary investigator(s).
2. Detailed project proposal including summary of research project; introduction (including scientific background to research question); aims and objectives; subjects (including justification for sample size); research methods; data analysis (including details of outcome measures); potential benefits of study (to patients and/or profession); implementation strategy; timeline and key milestones (maximum 2500 words, excluding references).

Appendices to include appropriate study documentation e.g. questionnaires, information sheets, forms.

1. Detailed budget plan with explanation for each budgeted item.
2. If a student is the primary investigator or part of the investigative team, please include a letter of registration from the institution the student is registered with.
3. If ethical approval is required, please include a letter of approval from the ethics council.
4. A signed letter form the organization where the research is to be conducted, stating permission to carry out the proposed study.
5. Copy of memorandum of understanding or a letter from other successful grant applications for this project.

## **Assessment Criteria**

In judging the applications, the Scientific Committee is asked to consider the following points. You may wish to address these in your application:

**Originality**

Will the project provide new insights into the subject area?

Would the project be valuable in confirming the results of existing studies?

**Importance (clinical or otherwise) of the work**

Is the subject area already receiving much attention i.e. is further support warranted?

Will the project significantly contribute to furthering knowledge in this field?

Will the project ultimately benefit patient care?

**Scientific Reliability**

Is the Project well designed?

Are the methods outlined appropriate to achieve the objective?

Is the sample size justified i.e. not too small to answer the question, or too large, wasting resources?

Is the use of controls appropriate?

Are supporting references up to date and relevant?

**Experience of applicant, facilities and support**

Is the applicant sufficiently experienced and qualified to carry out the study?

Is the applicant’s department, work setting or level of supervision of a high enough calibre to support the project adequately?

**Appropriate use of funds**

Will the supplies or services for which funding is requested provide a valuable contribution to the project, is the funding requested appropriate for the supplies or services detailed i.e. has the applicant given an accurate quotation or realistic estimate?

Has the applicant sourced funding from other sources, or considered co-funding of a project to spread costs?

Is completion of the project dependent on the applicant securing funds from other sources?

Would funding for this Project be available from non-voluntary sources?

**Important information**

CRC grant applications are invited from UK-registered chiropractors, UK chiropractic educational institutions and other UK-based academic institutions engaging in research with chiropractors and/or chiropractic educational institutions.

CRC research grants are NOT available for the funding of undergraduate education, postgraduate education involving taught programmes (e.g. Masters courses), overseas education or training, solely for travel or accommodation expenses, or for the purchase of computer hardware.

CRC grants will also only fund the direct costs of the research project and are not available for any overheads, estates costs, or indirect costs.